

SHCC EVENT REQUESTS

The following applies for when an Area is requesting to hold a Booster, Regional Specialty or National Specialty or Any other Event being held under the SHCC Banner

SHCC Event Requests

1. Any event being held under the SHCC banner in a specific area must be requested to the Event Co-ordinator (Conformation, Obedience, Agility, Rally) /Racing Director (Sled Races) by the Area Director or Area Rep from which the event is being held.
2. An email or letter request must go to the Event Co-ordinator/Racing Director, stating the Type of Event(s), Date(s),Location(s). If the event is being held in conjunction with an All Breed Club, the name of the All Breed Club must also be included.
3. An Event contact name, email address, phone number must be provided.
4. The Specialty Application Form must accompany the email/letter to the Event Co-ordinator when a Regional or National Specialty is being requested.
5. Once the Event Co-ordinator/Racing Director is satisfied all necessary information has been received, he/she will forward the request to the BOD for approval.
6. The Event Co-ordinator/Racing Director will contact the Area Director or Area Rep advising if the event has been approved.
7. If an individual club member is wanting to host an Event, they must send their request to that Area Director or Area Rep in which they wish to host the event (Same procedure must be followed if the event is outside of their area) for approval, and the same procedure will be followed as above.